



It is mandated by the Florida Youth Soccer Association (FYSA) that every Coach, Assistant Coach, and on-field Volunteer must complete a Background Check and Concussion Course prior to taking the field. This is a mandated requirement, and must be fulfilled by everyone in order to be covered by insurance and in compliance with FYSA's Risk Management requirements.

## **FACTS:**

### **BACKGROUND CHECKS**

- A new Background Check must be completed after July 1<sup>st</sup> of each year. (Submit your Background Check only once. Our Club is charged every time you hit Submit)
- A status of "Pending" indicates that the Background Check is under review
- Background Checks go through a National Database and may take up to 2 weeks to complete

### **CONCUSSION COURSE**

- The Concussion Course (CDC) must be repeated every 2 years. The Certificate expires in 2 years
- When the course is completed, **PRINT OUT YOUR CERTIFICATE**. After printing out certificate, scan and Email HSSC Registrar: kim.hssc@gmail.com, or hand deliver or send US Mail to: HSSC c/o Hobe Sound ShipCenter, 8771 SE Bridge Road #215, Hobe Sound, FL 33455

### **COACHES PASSES**

- All Coaches must upload a recent Head Shot photo of themselves into their GotSoccer Account. Coach Passes are not valid without this photograph. Remember: this cannot be an action shot or a blurry photo, and the photo must be displayed with proper orientation

**NOTICE:** You are not registered as a Coach, and you must not be on the field of play until you have completed the Background Check, Concussion Course, and uploaded a proper Head Shot for your Coaches Pass

Thank you for supporting Hobe Sound Soccer Club and for your cooperation in getting these requirements completed.  
When you volunteer, everyone scores!!!

**>YOUR GOTSOCCKER ACCOUNT CURRENTLY ARCHIVED.**

**>IT WILL GO ACTIVE ONLY AFTER YOU COMPLETE REGISTRATION ON [www.HobeSoundSoccer.com](http://www.HobeSoundSoccer.com)**

**>USER ID will be emailed to you after account is activated**

**>FORGOT PASSWORD? [Click Forgot Password At Log In Page](#)**

**INSTRUCTIONS ON HOW TO DO THE ABOVE:****LOG IN TO GOT SOCCER**

- 1) Open your Internet Browser
  - 2) Go to this page: <http://home.gotsoccer.com/>
  - 3) Click User Log In at the top right hand corner
  - 4) It will bring you to this page : <https://home.gotsoccer.com/login.aspx?>
  - 5) Scroll down to Teams & Team Officials
  - 6) Click on Login under subject
  - 7) Enter your username and password under Individual Coach
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**BACKGROUND CHECK**

- 1) At home page
  - 2) Click on Background Checks at the far right grey bar
  - 3) Click Submit New Report
  - 4) Verify all info is correct (*legal name/address/cell phone/email/ DOB/ Social Security # (done at national level)*)
  - 5) Click on the Yes or No answers
  - 6) Scroll down in blue box at the bottom right
  - 7) Click I agree
  - 8) Then submit
  - 9) It will give you a pending message
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**CONCUSSION COURSE**

- 1) Log in to your GotSoccer account
  - 2) Click tab on Top Right "Concussion Center"
  - 3) Scroll down to the 3rd link "CDC -Heads Up Concussion Course"
  - 4) Click "Go to Course"
  - 5) Click "Start Course" will take about 30-45 minutes
  - 6) Take course (Do not restart or stop, it will delete and you will have to start over)
  - 7) PRINT or TAKE PICTURE of your Certificate before exiting screen (If you do not print, you will have to retake the course, it will not save) \*\*\*A BLANK OR HANDWRITTEN, CERTIFICATE WILL NOT BE ACCEPTED\*\*\*
  - 8) *Email certificate to: [kim.hssc@gmail.com](mailto:kim.hssc@gmail.com), or hand deliver or send US Mail to: HSSC c/o Hobe Sound ShipCenter, 8771 SE Bridge Road #215, Hobe Sound, FL.*
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**NATIONAL "F" COACHING LICENSE**

- 1) To obtain your "F" License, visit: <http://www.ussoccer.com/coaching-education/licenses/national-f> or <https://dcc.ussoccer.com/>
  - 2) The On-Line course is hosted by the US Soccer's Digital Coaching Center (DCC) web site. It takes about 2 hours to complete in a single setting. The course offers a "stop", "start", "resume" feature that allow the coach to take the course as their schedule permits
  - 3) The On-Line course has 4 modules: Kick-off, 1st Half, Halftime, and 2nd Half. To maximize comprehension and facilitate learning each module has a series of multiple-choice questions that the coach must answer correctly before moving to the next module. Coaches will have multiple attempts to answer all questions correctly
  - 4) As of May 15th 2015, the National "F" Coaching School will become a pre-requisite for the National "E" Coaching School. **This course has no requirements for coaches to attend a field session**
  - 5) The fee for this course is \$25 payable to US Soccer at registration. The fee includes a one-year access to the Digital Coaching Center. *The Registration Fee is eligible for reimbursement by Hobe Sound Soccer Club.* To receive your reimbursement, simply submit a copy of your license Certificate, along with a copy the receipt of payment to: HSSC Treasurer, 8771 SE Bridge Road #215, Hobe Sound, FL 33455. Please be sure to include your Return Mailing Address along with your documentation
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**NATIONAL "E" COACHING LICENSE**

COMPETITIVE COACHES~~E License is required for all Comp Coaches per league guidelines.